Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SEVA SADAN'S COLLEGE OF EDUCATION**
Name of the head of the Institution	**Dr. Beena.S. Khemchandani**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02512712065**
Mobile no.	**9969161746**
Registered Email	**sevasadanunr@gmail.com**
Alternate Email	**office@sscoe.edu.in**
Address	**Seva Sadan Marg , Opp. Central Hospital**
City/Town	**Ulhasnagar**
State/UT	**Maharashtra**
Pincode	**421003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Rajkumari. J. Punjabi**
Phone no/Alternate Phone no.	**02512712065**
Mobile no.	**8454945838**
Registered Email	**sevasadanunr@gmail.com**
Alternate Email	**office@sscoe.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sscoe.edu.in/uploads/AQARS/AQAR-2017-2018.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sscoe.edu.in/uploads/Academic%20Calender%202018-2019%20(B.Ed.%20&%20M.Ed.).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A+**	**93.35**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.23**	**2011**	**16-Sep-2011**	**15-Sep-2016**
3	**A**	**3.12**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC	**01-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Talk on Soft Skills by Dr. Reni Francis	23-Sep-2019 1	118
Faculty Exchange Program with St.Xaviers Institute of Education	18-Mar-2019 2	133
National Seminar on Women : Equal partners on Road to National Progressorganized by Seva Sadan	03-Oct-2018 1	97
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organizing different activities under various committeesFace of the Year, Cultural activities,Sports, Organising Inter school / College Competitions

Planning and execution of community work in collaboration with REAP an NGO, Visit to Reap Centres

Organizing visit to various special centres under the Ek fruit Yojana and EkMuthiYojana

Faculty Exchange Program with St.Xaviers Institute of Education, Churchgate	
Academic Enrichment Program-Talk on Life Skills and Soft Skills	

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Enrichment	Talk by Dr.Francis Vaidya on Life Skills - 22/3/19 ? Talk by Dr.Reni Francis on Soft Skills - 23/3/19
Faculty Exchange	Lecture by Nishi Mam from St.Xavier's College of education at Seva Sadan's College of Education on 18/3/19 and Dr. Shadab Paloji on 27/3/19
Contacting alumni working in schools for organizing different competition	Organised Different Inter School and Intercollegiate competition with help of our Alumni
Planning and organizing the different NSS activities	Celebration of University NSS Foundation Day - 18/7/18 ? Lecture on Health and Hygiene - 23/7/18 ? Lecture on Avoid Use of Plastic - 28/7/18 ? Tree Plantation-28/7/18 ? Talk on Insurance Schemes byKotak Mahindra - 28/7/18 ? Celebration of TilakPunyatithi -1/8/18 ? Celebration of Independence Day - 15/8/18 ? Mehendi and Tattoo making Workshop NSS and Gymkhana - 20/8/18 ? Rakhi making - 23/8/18 ? Street Play Ambernath SICES - 7/9/18 ? Rally on No Plastic/ Ban - 8/9/18 and 27/9/18 ? Celebration of NSS 49th Foundation Day - 24/9/18 ? Blood donation camp - 1/10/18 ? Talk and Rally by Central hospital team on Mental Health ? NSS Seven days Special Camp to Dohalegaon 7/1/19 to 13/1/19 ? Celebration of Republic day - 26/1/19
Planning and organizing the interschool /collegiate sports competition	Inter School Drawing Competition 21/7/18 ? Inter School Drawing Competition 28/7/18 ? Inter School Elocution Competition 4/8/18 ? Inter School Poster Competition 11/8/18 ? Inter School essay Competition 18/8/18 SSCOE – AQAR 2018-19 Page 6 ? Inter School sports Competition 17/1/19 and 18/1/19
Planning of seminar at national level	National Seminar on Women: Equal partners on Road to National Progress organized by Seva Sadan's college of

	Education sponsored by Maharashtra state Commission for Women on 03/10/18
Formation of committees for organizing various curricular and cocurricular activities	This ensured smooth execution of activities and fostered shared responsibility and teamwork
Preparation of academic calendar	Both curricular and cocurricular activities were conducted keeping in mind the academic plan
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**14-Dec-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System is under the Dept. of Higher Technical Education, Government of SSCOE – AQAR 201819 Page 8 Maharashtra for admission, information of teachers and student teachers. Biometric punching functions in the college. The details of the attendance of teachers, students and staff are provided in the college. The college library has an Integrated Library Management System. ? Management Information System has been used in practice to store student data such as personal data, Fee, Exam records and library details. Student's attendance is marked in software system by the Biometric Attendance Machines. ? Continuous Internal Assessment Test marks are stored in MS Excel MIS and further students' performance is analyzed. ? Data is the lifeline of every educational institution which helps in optimum distribution and utilisation of resources and services for maximum benefits to students, teachers, and the management alike. The**

college creates all databases in various formats to be stored on computers. Microsoft Excel is commonly used for easy access and easy retrieval. Data related to admissions, fees, exam records, results, etc. is created and stored in excel sheets. Various data can easily be used by faculty members and by the administrative staff for various purposes. Tally EPR9 is used by the administrative staff for keeping all records of the college related to finances, Salaries, remunerations, income and expenditure. This is regularly audited as per regulations. SOUL software is used by library for its functioning. Software for University Libraries (SOUL) is library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. The Seva Sadan's college library uses SOUL and cataloguing. All documents are bar coded. Bar coding is done through SOUL software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of B.Ed. is framed by the University of Mumbai. It comprises different courses. B.Ed curriculum comprises theory as well as practical part. According to NCTE norms and B.Ed syllabus of Mumbai University, the institution trains student trainees to develop competencies for quality teaching keeping in mind the vision and mission of the college. At the commencement of the programme the institution distributes the syllabus to each student and conducts orientation programme for the newcomers. The staff under the leadership of the Principal discusses the entire curriculum and prepares the time table. Teachers are assigned charge of various activities and the same is informed to students. The Principal conducts staff meetings frequently and discusses the progress and functioning of various activities and the minutes of the meetings are noted in the minutes book by the staff member. The Principal communicates the information regarding various events in the college to teachers, students and administrative staff through official meetings and notice. The college encourages the faculty to participate in subject meetings, seminars and workshops to enrich their experience and knowledge. In order to develop sensitivity to the needs of the society, the institution organises programmes like visiting centres for mentally challenged, special schools, and the Faculty makes use of various internet search engines to update information, prepare lectures and make PowerPoint presentations. The faculty makes optimum utilization of technology while planning teaching - learning process as well as evaluation. Lectures by faculty include PowerPoint presentations, use of films,

videos to enhance teaching –learning process. All the activities conducted by the institution are documented in the form of Committee Report, Notice, and Minutes etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	10/07/2010
MEd	Education	11/05/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	298
MEd	Education	6
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained
The College has a structured feedback mechanism for students for quality sustenance and improvement. The college encourages feedback and communication in following ways – ? Students -At the end of the academic year all the students are required to fill in Feedback form having 4 point rating scale. Students are free to express their opinion regarding the strengths and weaknesses of the different academic programs. The different criteria on which the feedback is to be taken ranges from techniques of teaching used by the teacher, classroom management, approaches used, teaching aids used, use of technological devices, participation of students and overall impact of the teacher. Thestudents expresstheir experiences and give suggestions for any modification needed. The feedback given by the students are analyzed and necessary changes are implemented in the transaction of the curriculum. ? Alumni - Feedback is received from alumni on various activities conducted by the college during alumni meet. Valuable suggestions are received and discussed with the Principal. ? Heads of Practice Teaching schools- Feedback forms on different aspects of teaching are sent to the heads and The College has an efficient feedback mechanism for quality sustenance and improvement. The college encourages feedback and communication. Feedback forms on different aspects of teaching are sent to the heads and supervisors of different practice teaching schools to assess the quality of different aspects of practice teaching. ? Internal Peer Observation for faculty - The feedback from academic peers on different aspects of teaching is given by fellow peers on one another at the end of their lecture. Suggestions provided by the peer are taken into consideration for improving the teaching learning process. ? External Peer Observation of Faculty-The feedback from External peers on different aspects of teaching is taken Suggestions provided by the external peer is taken into consideration for improving the teaching learning process. ? College Development Committee (CDC) -The College has established a College Development Committee (CDC) representing people from management, teaching, non-teaching staff and local eminent personalities from various fields. In the LMC meeting feedback is given on academic and administrative activities of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	50	50	7
BEd	Education	200	200	165
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	165	7	16	Nill	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	12	9	6	100

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students' mentoring system is available in the institution. The process of Mentoring is an individualized form of counselling and guidance. It addresses the needs of the students in the campus. The mentoring system is aimed at fostering a better rapport between the students and the teachers at a personal level. A mentor is a teacher acting both as a friend and a role model who supports and encourages a student in his/her academic and personal growth. The mentor guides a student in his/her academic pursuits and emotional and psychological development, particularly in the latters transition phase. Each faculty member is the mentor of a group of 08 to 09 students allocated to him/her by the Head of the Institution. The teacher mentor interacts, counsels, guides on various academic as well as professional aspects. The areas under academic aspect are: internship, practice teaching, lesson guidance, community work, project guidance, teaching aids preparation, CAI and appearing for exams. The mentor guides the mentees regarding their career options and how to appear for interviews.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
165	16	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	16	Nill	Nill	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	4E00141 and 4E00142	Semester I and II (Batch : 2018-20)	30/04/2019	31/08/2019
BEd	4E00143 and 4E00144	Semester III and IV (Batch :	30/04/2019	31/08/2019

| MEd | 4E00731 and 4E00732 | Semester I and II (Batch : 2018-20) | 30/04/2019 | 31/08/2019 |
| MEd | 4E00733 and 4E00734 | Semester III and IV (Batch : 2017-19) | 30/04/2019 | 31/08/2019 |

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. The college follows criteria for internal evaluation system prescribed by University of Mumbai. The faculty informs and elaborates the syllabus along with internal evaluation scheme, its objectives and paper patterns to students at the beginning. The college displays all the circulars regarding Internal examination on notice boards from time to time. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required. Practice Essay and Class Test is conducted to improve the performance of students in the internal work and university examination. Thus, the system provides ways and means to ensure its credibility and reliability.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. The college follows criteria for internal evaluation system prescribed by University of Mumbai. The faculty informs and elaborates the syllabus along with internal evaluation scheme, its objectives and paper patterns to students at the beginning. The college displays all the circulars regarding Internal examination on notice boards from time to time. The faculties provide extra guidelines and counseling to students regarding evaluation whenever required. Practice Essay and Class Test is conducted to improve the performance of students in the internal work and university examination. Thus, the system provides ways and means to ensure its credibility and reliability.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sscoe.edu.in/uploads/B-Ed-2-Years-Syllabus.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
4E00733 and 4E0073	MEd	Education	6	6	100
4E00731 and 4E00732	MEd	Education	5	5	100
4E00143 and 4E00144	BEd	Education	128	125	97.66

4E00141 and 4E00142	BEd	Education	161	157	97.52
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sscoe.edu.in/feedback.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Maharashtra State Commission for Women	1.2	1.2
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National seminar Women: Equal Partners on Road to National Progress	Seva Sadan's College of education, Ulhasnagar sponsored by Maharashtra State Commission for Women	03/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education, University of Mumbai	10

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	13	Nill
International	Education	10	Nill

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Book : Essentials of Life Skill	4
Papers in conference proceedings	11

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	2	Nill	Nill
Presented papers	2	9	Nill	Nill
Resource persons	Nill	Nill	5	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Unit	University of Mumbai	4	50

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Central Hospital	• Rally, poster competition and skit on HIV / AIDSAwareness • Rally on Swachh Bharat Abhiyan • Anti-tobacco and Anti-smoking Programme • Street Play on POCSO • Blood Donation camp	14	105

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	04	NIL	04

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Practice Teaching	• S.D.T Kalani College of Education, Ulhasnagar	06/08/2018	04/09/2018	6
Internship	Practice Teaching Practice	• SES Khemani High school	03/01/2019	31/01/2019	161

	Teaching	Ulhasnagar • SES Ochani High School Ulhasnagar • Fatima High SchoolAmbern ath • Sadhubella High School, Ulhasnagar • Balkanji Bari School, Ulhasnagar • Century Rayon School, Kalyan • M.G Vidhyalay, Ambernath • SahuVidhyala yBa			
Internship	Practice Teaching	• SES Khemani High school Ulhasnagar • SES Ochani High School Ulhasnagar • Fatima High SchoolAmbern ath • Sadhubella High School, Ulhasnagar • Balkanji Bari School, Ulhasnagar • Century Rayon School, Kalyan • M.G Vidhyalay, Ambernath • SahuVidhyala yBa	02/07/2018	15/09/2018	161
Internship	Practice Teaching	• SPP New Era High School Ulhasnagar, • Guru Nanak School Kalyan • Pet oxford high school Ulhasnagar	11/02/2019	02/03/2019	128
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St. Xavier's Institute of Education	06/01/2014	Faculty exchange	4
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
110000	101578

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25819	151845	125	20031	25944	171876
Reference Books	161	57839	5	1493	166	59332
e-Books	93589	Nill	50	Nill	93639	Nill
Journals	34	17219	Nill	Nill	34	17219
CD &	130	Nill	Nill	Nill	130	Nill

Video					
Digital Database	Nill	Nill	5900	Nill	5900	Nill
Others(specify)	Nill	Nill	Nill	480	Nill	480

<div align="center">

[View File](#)

</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nill	Nill	Nill

<div align="center">

No file uploaded.

</div>

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	76	2	1	0	0	6	150	3300	0
Added	0	0	0	0	0	0	0	0	0
Total	76	2	1	0	0	6	150	3300	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

3.5 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
39000	36444	71000	65134

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> The Institution has well equipped classrooms for different mediums of instructions like English, Marathi and Hindi. We have different rooms or cubicles for each method. Classrooms are fully ventilated. It has physical facilities like fans,tube lights, AC, projector and PC also it has a mike system. Institution has appointed an electrician to look after the electronic facilities. For white board and green glass board maintenance the concerned company is in contact with the institution. The institution is contacting the

company whenever necessary. The institution has appointed computer engineers to look after the functions of computers and wifi systems. A Computer Engineer visits the institution as per requirement of the institution and also takes care of the software of the language lab and other computer working and Wifi systems. The entry register has been maintained for the language lab and computer laboratory for students. The institution has a Science Laboratory and Psychology Laboratory. The Science Laboratory has models and apparatus. List of apparatus is maintained. The entry register is maintained for students. Students enter their admission number in the register when they take apparatus ormodels for the lessons. The Psychology laboratory has many types of tests, inventories, and batteries. It is well equipped withnecessary practical material. The list of these items is kept in the laboratory for reference. Library has ample space for readers. It is well equipped with tables, chairs, and computers, AC machines. Two computers are for official use of the library. Other computers are for student's use. Our library hasrichest collection of Books, Journals, Back volumes, Encyclopaedias, Biographies, Subject and General Dictionaries, CDROMs,Videos, e-Resources, Theses and Dissertations and is located in the much spacious third floor of the building comprising of one Stock room, Reading hall, Reference , Periodical ,Browsing XeroxSection, Circulation Counter, and a separate Research cell. The Library opens from 9.30A.M. to 5.00 P.M. onevery working day. It has a collection of more than 26204 books which includes Textbooks, General 170 Reference books,356 Bound volumes of Periodicals, Serial publications, 513 Dissertations, 100 Maps and charts. It subscribes to around 36 Indian and foreign Journals/Periodicals and 10 daily newspapers every year. It has93909 e-books. All students, faculty members and employees of the college are eligible for membership ofthe library. The registered members are issued Borrowers card to borrow books and other resources. College library also offers membership for those who are pursuing Higher Education. Regular students can issue the books on their library card. Our library becomes a member of UGC-INFLIBNET's "N-LIST" consortium for accessing various types of e-resources and has access to the PROQUEST database. The librarycollection includes various resources on various fields of Education, Library Information Science, Books on different languages like, English, Hindi, Marathi, etc. The library is computerized and automates all its operationswith Bar Code enabled applications. The Library is using SOUL (Software for University Libraries) which is thestate of art of software developed by UGC- INFLIBNET for a unique range of user services. • The library provides many services.

http://www.sscoe.edu.in/infrastructure.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nill	Nill
Financial Support from Other Sources			
a) National	Scholarship	3	23434
b)International	Nill	Nill	Nill
View File				

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
• Talk on Insurance Schemes byKotak Mahindra	28/07/2018	50	NSS Unit , Seva Sadan's College of Education
Tree Plantation	28/07/2018	50	NSS Unit , Seva Sadan's College of Education
Talk by Dr.Francis Vaidya on Life Skills	22/03/2019	115	Gandhi Shikshan College of Education
Talk by Dr.Reni Francis on Soft Skills	23/03/2019	110	Pillai's College of Education and Research
• Celebration of University NSS Foundation Day	18/07/2018	50	NSS Unit , Seva Sadan's College of Education
• Lecture on Health and Hygiene	23/07/2018	50	NSS Unit , Seva Sadan's College of Education
• Lecture on Avoid Use of Plastic	28/07/2018	50	NSS Unit , Seva Sadan's College of Education
• Celebration of TilakPunyatithi	01/08/2018	50	NSS Unit , Seva Sadan's College of Education
• Celebration of Independence Day	15/08/2018	50	NSS Unit , Seva Sadan's College of Education
• Street Play Ambernath SICES	07/09/2018	50	NSS Unit , Seva Sadan's College of Education
View File			

 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NET/SET/CTET	80	110	Nill	30
No file uploaded.					

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
St.Anthonys School Badlapur 2)S.E.S. Group Of School U.N.R 3) SICES School Ambernath 4) Gurukul Study Centre Badlapur 5)Diamonds Of Karam School Asangaon 6)E.Mar Timotheos Kalyan 7)Horizon School Kalyan 8)Potdar Brio Badlapur 9)Narayana Group	100	30	St.Anthonys School Badlapur 2)S.E.S. Group Of School U.N.R 3) SICES School Ambernath 4) Gurukul Study Centre Badlapur 5)Diamonds Of Karam School Asangaon 6)E.Mar Timotheos Kalyan 7)Horizon School Kalyan 8)Potdar Brio Badlapur 9)Narayana Group	100	30
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	12	B.Ed	Education	IDOL, Saket College Dept. of Geography, University of Mumbai	M.A,M.Com, M.Sc.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

SET	**1**

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
10) Cultural programme	**college**	**121**
9) Cultural programme	**college**	**121**
8) Christmas celebration	**college**	**112**
7) workshop on ganesh idol making	**college**	**117**
6) Inter school sports[Running] competition	**District**	**52**
5) Inter school essay writing competition	**District**	**47**
4) Inter school poster competition	**District**	**38**
3) Inter school elocution competition	**District**	**36**
2) Inter school singing competition	**District**	**34**
1) Inter school drawing competition	**Thane District**	**45**

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	**NIL**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council plays a vital role in academic and co-curricular activities which are carried throughout year .Variety of programmes were arranged and initiated by the student council. Student council takes major initiative in planning various programmes. Council members try to solve the difficulties of students. Student council orients students about various curricular and co-curricular programmes. Student council members brief students regarding different inter- collegiate competitions, and prepares groups for cultural programmes, draft the entries and send registration forms to concerned colleges. Student council keeps the record of vouchers regarding entry fees, rents of costumes for cultural events etc. Student council takes initiative regarding cleanliness of college premises. They also take lead in arranging resource persons or for selecting centres for community work or place for 7 days NSS camp .They inform students' problems to staff members. Student council

takes active participation in arranging academic enrichment programmes as well as programmes organised by different committee members. Student council collects data of all students for allocation of schools for practice teaching or for allotment of reap centers or for community work. Council members have leading role for sports and cultural events from planning till execution

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. Alumni Association of Seva Sadan's College of Education, Ulhasnagar was registered on 29 th December 2010. Alumni association registration number is MH/3194/10/Thane. Every year after results students become alumni of our college by filling the registration form of the alumni association. The registration fee of the alumni association is Rs.25/-. Seva Sadan's College ofEducation, Ulhasnagar has formed the alumni association. It has signed the memorandum for the purpose of the society under the Societies Registration Act 1860.Every year structure of alumni association is President, Vice President, Secretary, Joint Secretary, Treasurer and 10 other members. Alumni association is an integral part of our college. Every year many alumni participate in different activities at college. It facilitates the functioning of our college by enhancing the participation of Alumni in various activities of college and maximizing the interaction of Alumni with budding teachers. College also utilize the potential of alumni students by maintaining cordial relations.Alumni communicate about job opportunities available in school and help in getting placement for the students. The objective of our alumni association is • To conduct workshops on various topics for current batch • To organize visits for fresh students • To invite Alumni as a resource person • To invite Alumni for demonstration of macro lesson • To conduct meditation session • To invite for National and international seminars.

5.4.2 – No. of enrolled Alumni:

113

5.4.3 – Alumni contribution during the year (in Rupees) :

2825

5.4.4 – Meetings/activities organized by Alumni Association :

Yearly one meeting is arranged. Following were the activities which were carried by alumni association. • Interschool Singing competition • Demonstration of Micro Skill- English method • Demonstration of Bridge lesson- Commerce method • Demonstration of Micro skill- Maths method- explanation • Demonstration of Micro skill- Science method-Questioning • Demonstration of micro skill- Explanation • Problem solving session for 12th Std. students • Talk on techniques of teaching • Membership drive

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an IQAC cell which monitors all the activities of the college. The administration follows a decentralized system of governance through various committees. In the beginning of the academic year, the faculties are assigned duties of various faculties by the Principal of the college. Various committees viz, lesson committee,library committee, examination committee gymkhana committee, cultural committee etc. have been constitutedfor execution of

different institutional activities. The students support programms are carried out under the strong support and guidance of college faculty.at the beginning of the academic year members of the various committees under the leadership of the Principal decide the schedule for the various activities carried out during the academic year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Board of Studies, University of Mumbai designs and develops thecurriculum for teacher education. Most of our faculties are members of core and syllabus revision committee. Feedback is being obtained from the student, teachers, alumni, the principal and senior faculty members in an informal manner. Later on these suggestions are forwarded to BOS for necessary modification. The faculty of the college was the chairperson of the curriculum framing committee for the B.Ed programme. All members of the faculty actively participated in the curriculum framing of the two year B.Ed programme.
Teaching and Learning	The College encourages the faculty to supplement the traditional methods (lecture) with other learner-centered teaching methods like Seminars, discussion, brainstorming sessions, paper presentations, workshop, cooperative learning etc.The faculty uses ICT to enhance the quality of teaching. All staff members adopt ICT enabled Teaching-Learning like PPT, showing videos, documentaries. The instructional structure (paradigm) has shifted fromteacher-centered approach to learner-centered approach. The college maintains that participatory learning activities have proved to be superior to traditional one.
Examination and Evaluation	The assessment and evaluation process is followed as per the university regulations.The college communicates evaluation procedure to the student teachers at the beginning of the yearthrough syllabus and prospectus. The college is committed to academic excellence hence the overall performance of student is monitored through various tests(essay and class

	test, assignments, semester end exam) and communicated to the student teachers
Research and Development	The faculty always strives to improve knowledge keeping abreast with the latest developmentsin the field of education through research. Faculty have published research papers and articles in various reputed journals.The college permits the faculty to participate in refresher/orientation/short term courses conducted by UGC/HRDCand allows college faculty to attend national and international seminar and workshops, conference. The institutions encourages the teachers to undertake and successfully complete the research programme like PH.D, minor/major research projects, also encourages the faculty to work as a resource person few faculties members are Ph.D research guide. Few faculties members provide guidance for M.Ed dissertation
Library, ICT and Physical Infrastructure / Instrumentation	The library focuses on the use of technology to add quality to different facilities provided. Student teachers and faculty regularly use N-list consortia. The library is fully automated. There are techno classroom, and automated library with internet facilities.
Human Resource Management	The required human resources are as per the preview of UGC, Government of Maharashtra and University norms. The action plan is prepared at the beginning of the academic year and different staff members are assigned the responsibility of in charges as per their competency and expertise. The college carries out the professional development of teacher educators through research activities, research guidance, activities of research cell. Training of new generation teachers to transfer the inherent values of the society, training student teachers to meet the emerging educational issues.
Industry Interaction / Collaboration	The college has nearly 15 practice teaching schools. Few faculty of the college provide career guidance to STD 10th students from these schools. The college organising campus interviews through the placement cell.
Admission of Students	The college follows the criteria set by the Government of Maharashtra i.e.

Centralized Admission Process[CAP] and single window admission system. A common entrance test (CET) is conducted for all the aspirants irrespective of their socio-economic and linguistic background, wherein the candidates have to secure a minimum of 50 marks in the qualifying exam. The College possesses linguistic minority status and follows the guidelines as set by the University of Mumbai and the Government of Maharashtra. The College fills up the seats by strictly adhering to the allocation provided by the government.An admission committee is set up to monitor the decision regardingthe admissions on the basis of the notified criteria for Sindhi Minority candidates as well as Government allotted aspirants.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Tally/Excel
Finance and Accounts	Tally ERP9 Package for accounting purpose
Student Admission and Support	:FoxPro/Excel
Examination	: Online Question Paper

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIl	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
Referesher courses	**2**	**10/07/2018**	**30/07/2018**	**21**
short term courses,FDP	**7**	**22/08/2018**	**16/03/2019**	**6**
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	**Nill**	**Nill**	**Nill**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	**0**	**0**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, M/s. Borkar and Muzumdar is Internal Auditor and Accounts are externally Audited by Joint Director and A.G. Office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	**0**	**NA**
	No file uploaded.	

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**University**	**Yes**	**Joint Director**
Administrative	**Yes**	**Accounts are externally Audited by Joint Director and A.G. Office.**	**Yes**	**M/s. Borkar and Muzumdar is Internal Auditor**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

			NIL		

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Faculty enrichment programmes, 2) Augmentation of infrastructural facilities, 3) Updating the computers with latest versions

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Deputation of students to international Yoga Day organised by the University of Mumbai	Nill	21/06/2018	21/06/2018	2
2018	National Seminar : Women: Equal Partners on road to National Progress	Nill	03/10/2018	03/10/2018	97
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Inter school Poster Competition on theme Gender Equality	11/08/2018	11/08/2018	8	7
One day National Seminar on Women: Equal Partners on road to National	03/10/2018	03/10/2018	89	8

Progress in collaboration with Maharashtra State Commission for Women				
Extempore speech competition: Having themes as the role of women in Indian society, literature, politics, sports, me too movement, legal rights	08/03/2019	08/03/2019	35	Nill
Poster exhibition : Gender discrimination and women empowerment	16/03/2019	16/03/2019	15	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources The institution adopts several green practices on the campus under the guidance of the Nature Club for ensuring environmental consciousness and sustainability.The college building is designed in such a way as to promote natural lighting and ventilation to minimize the use of electricity.LED lights are used on the college campus.Green landscaping The campus is made as green as possible by planting a good number of plants by students and the college gardeners. The lawn is well maintained.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	10/11/2018	6	Community work and visit to REAP centers	Educational assistance to children from the underprivileged sections of the society	174
2019	3	Nill	07/01/2019	6	NSS 7 Days Camp at Dohale Village near Padga (Bhiwandi	Provides an opportunity for the students to exhibit their talents, develop theirskills, and provides an opportunity to get real life experiences through camps.	29
2019	Nill	Nill	07/01/2019	6	Ek Fruit Yojana	To provide an opportunity for comprehending needs of special children with reference to Hearing Impaired, Visually Impaired	159

| 2019 | Nill | Nill | 12/04/2019 | 6 | EkMuthi Yojana | Develop a sense of social commitmentamong the students andserve the under privileged sections of the remote and inacc essible nearby rural areas. | 159 |

<div align="center">

[View File](#)

</div>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Yoga Day	21/06/2018	21/06/2018	160

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Tree Plantation and greening in the college campus ? Making Of Paper Bag and Distribution In Practice Teaching School ? Poster Slogan Exhibition On Plastic Free Environment Street Play ? College beautification (based on NSS project) Painting on College Walls based on Swachh Abhiyan ? SWACHH BHARAT (Awareness Rally) In Collaboration With IGNOU Regional Centre Mumbai

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1: Onsite experience of special education schools ? Goal of the Practice:To provide an opportunity for comprehending needs of special children with reference to Hearing Impaired, Visually Impaired and mentally retarded through onsite experience ? Process: ? One of the Core papers deals with the theoretical aspect of special children and their needs, which are dealt with by faculty during classroom teaching. ? Learning is made more concrete by arranging visit on special days to Hearing Impaired, Visually Impaired and

mentally retarded in the vicinity of our college. ? Students are grouped with respective in-charges to carry out interaction, collection of data and presentation. ? The success of activity is evaluated in the classroom when group leaders share their experiences. ? Impact of the Practice: • ? Develops generosity and awareness about special children. ? Understanding the concept of special children, ? Teaching-Learning techniques and strategies for special education. ? Understanding the need and importance of Inclusive education. ? Resources Required : ? Dedicated faculty and students ? Support of Special Education Institutes ? Adequate time allocation ? Remarks:The compiled experiences are blended with theory by the concerned faculty during the teaching learning process. This practice proves to be a paradigm shift from theory to practice Practice 2: EkMuthiYojana ? Goal of the Practice:• ? To develop a sense of social commitment among the students. ? The basic purpose of conducting novel activity "EkMuthiYojanais serving the underprivileged sections of the remote and inaccessible nearby rural areas. ? Process: ? Fistful of grains is contributed by every student and staff for a certain period .The collected grains are distributed on some special occasion or day. ? Impact of the Practice: • ? Develops a sense of Commitment towards the society among the students. ? It develops qualities like sensitivity, empathy among the students. Thereby it develops social values. ? Resources Required : ? Dedicated faculty and Student Council ? Support of the villagers ? Collected grains.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.sscoe.edu.in/best-practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Seva Sadan's College of Education is the premier and the Pioneer Institution founded by Late Seth ParasramParumalDabrai in the Year 1966 to meet the needs of the suburban people of Mumbai. The vision-mission statements and objectives of the college focus on leading quality education and lifelong learning to the aspirants irrespective of caste, creed and religion. All educational activities and programmes are organized to mould student teachers to become capable of facing the challenges in the competitive era. The students are nurtured to excel professionally and to be a responsible Teacher.We are conducting courses right from certificate course in Nursery teaching affiliated to University of Mumbai, D.El.Ed to Ph.D. in Education. College is a partner institute to offer courses like PGDHE. B.Ed., B.L.I.S., MLIS, PGDLAN, PEDET, CELL of IGNOU, New Delhi. College is recognized study center of YCMOU Nashik, IDOL (University of Mumbai) for teacher education programme and other job oriented programmes.The college has adequate and good infrastructure facilities -technology enabled AC classrooms, computer labs, language laboratory, automated library, and YOGA hall and good auditorium with a/c facilities.The College Principal, Dr. BeenaS.Khemchandani, is the chairman of Board of Studies, University of Mumbai. During her tenure CBSGS (Credit Based Semester and Grading System) was implemented .The faculties are members of core syllabus revision committee and subcommittee for various subjects. Faculties are also conveners for core courses and methods.College publishes peer reviewed biannual journal i.e. "Innovations in Teacher Education- A Road Map", with ISSN – 0975-4989 for scholarly communication. College arranges Expert talk and faculty exchange programme with St Xavier's institute of education provides an intellectual platform for broadening the horizon of knowledge.College has tradition of implanting various innovative and healthy practices which are related with community, Special children, teaching-learning process.The collaboration with REAP (Reach Education Action Programme) a NGO satisfies the

need of social commitment among students. Our student teachers on every Saturday visit centers in slum areas of Thane and Mumbai, where children from underprivileged groups are taught.College has a unique practice of contributing food to needy students through ROTI bank. As the name of the college indicates 'Seva', the college believes in SevaBhav. The management of the college is very supportive in all its endeavours. The management provides financial support in the form of fees to the poor and needy students.

Provide the weblink of the institution
http://www.sscoe.edu.in/college-profile.html

8.Future Plans of Actions for Next Academic Year

The future plan of the Institution is to Prepare for RUSA. Also to enhance the quality of institution more Seminars and Conferences will be conducted. The Institution also decides about inviting more resource persons to deliver talks on current trends in education.