Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**SEVA SADAN'S COLLEGE OF EDUCATION**
Name of the head of the Institution	**Dr. Beena.S. Khemchandani**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02512712065**
Mobile no.	**9969161746**
Registered Email	**sevasadanunr@gmail.com**
Alternate Email	**office@sscoe.edu.in**
Address	**Seva Sadan Marg Opp. Central Hospital**
City/Town	**Ulhasnagar**
State/UT	**Maharashtra**
Pincode	**421003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Rajkumari J. Punjabi**
Phone no/Alternate Phone no.	**02512712065**
Mobile no.	**8454945838**
Registered Email	**sevasadanunr@gmail.com**
Alternate Email	**office@sscoe.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sscoe.edu.in/uploads/AQARS/AQAR-2016-2017.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sscoe.edu.in/uploads/Academic%20Calender%202017-2018%20(B.Ed.%20&%20M.Ed.).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A+**	**93.35**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.23**	**2011**	**16-Sep-2011**	**15-Sep-2016**
3	**A**	**3.12**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC	**01-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

National seminar on Dynamism in Academic leadership	06-Feb-2018 1	55
Organisation of interschool and intercollegiate competition	21-Dec-2017 1	12
Faculty exchange programme	16-Mar-2018 2	120
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
BEd	GDA	UGC	2018 365	508775
BED	GDA	UGC	2018 365	107110
BED	GDA	UGC	2018 365	53555
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Faculty development initiatives in the form of the following: 1)Attending Refresher/ Short term programmes, International, National level seminar and conferences 2)Publication of research and conceptual papers in Peer Reviewed International and National Journals • Everyday Yoga is conducted in the morning for the teacher trainees and on 21st June International Yoga day was observed. •

Organizing different activities under various committees Talent search, Face of the Year ,Cultural activities ,Sports • Planning and execution of community work in collaboration with REAP an NGO • Organizing visit to various centres under the Ek fruit Yojana and Ek Muthi Yojana • Faculty exchange Programme with St Xavier's Institute • Campus Interviews by Placement cell • NSS seven days special camp at Dohale village, Bhiwandi taluka • Problem solving session for students of practice teaching schools

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Consultancy services	Problem solving for school students in Maths, Science and English by our Alumni and reputed faculty for secondary students of practice teaching schools
Planning and organizing the different NSS activities	Organised different NSS activities
Faculty exchange programme	This enabled to have interaction with faculty of the other institutions and share the knowledge on on 6/3/2018 and 9/4/2018 and 10/4/2018.
Execution of ROTI bank scheme	The scheme started from the month of October. A ROTI box is kept at the entrance, students and staff keep food packet in it. These are later on taken by those who needs it
Planning and Execution of Community Work -in collaboration with REAP an NGO	Visit to various institutions for Community work was organised on 7/12/17. On 25/11/2017, 2/12/2017, 16/12/2017,23/12/2017 ,6/1/2018, 3/2/2018, 10/2/2018, 17/2/2018, 24/2/2018 our B.Ed students went and taught underprivileged children at the REAP centre in slum areas of Mumbai and Thane
Visit to various centres for Ek Fruit Yojana,Ek Muthi Yojana (Best Practices)	On 7th and 8th December 2017, the said activities were carried out in various centres, viz Visit to Aadhar, Mulgaon, Visit to Vishwas, Thane for Ek Fruit Yojana. Ek Muthi Yojana was carried out at Ambeshivwadi, Badlapur.
Organisation of interschool and intercollegiate competition	Intercollegiate debate competition on gender disparity on 11/10/2017 Inter-school science working model exhibition on 21/12/2017
National Seminar	National seminar on Dynamism in Academic leadership in association with Dept of education University of Mumbai.

	Dt. 06/02/2018
Formation of committees for organizing various curricular/co-curricular activities throughout the year	This ensured smooth execution of activities fostered shared responsibility and teamwork
Preparation of the Academic Calendar	Both curricular and cocurricular activities were conducted in keeping with the projected plan
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	22-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes – Data is the lifeline of every educational institution which helps in optimum distribution and utilisation of resources and services for maximum benefits to students, teachers, and the management alike. The college creates all databases in various formats to be stored on computers. Microsoft Excel is commonly used for easy access and easy retrieval. Data related to admissions, fees, exam records, results, etc. is created and stored in excel sheets. Various data can easily be used by faculty members and by the administrative staff for various purposes. TallyEPR9 is used by the administrative staff for keeping all records of the college related to finances, Salaries, remunerations, income and expenditure.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of B.Ed. is framed by the University of Mumbai. It comprises of different courses. B.Ed. curriculum comprises theory as well as practical part. According to NCTE norms and B.Ed. syllabus of Mumbai University, the institution trains student trainees to develop competencies for quality teaching keeping in mind the vision and mission of the college. At the commencement of the programme the institution distributes the syllabus to each student and conducts orientation programme for the newcomers. The staff under the leadership of the Principal discusses the entire curriculum and prepares the time table. Teachers are assigned charge of various activities and the same is informed to students. The Principal conducts staff meetings frequently and discusses the progress and functioning of various activities and the minutes of the meetings are noted in the minutes book by the staff member. The Principal communicates the information regarding various events in the college to teachers, students and administrative staff through official meetings and notice.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	10/07/2010
MEd	Education	11/05/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	258

MEd	Education	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has a structured feedback mechanism for students for quality sustenance and improvement. The college encourages feedback and communication in following ways – ? Students - At the end of the academic year all the students are required to fill in Feedback form having 4 point rating scale. Students are free to express their opinion regarding the strengths and weaknesses of the different academic programs. The different criteria on which the feedback is to be taken ranges from techniques of teaching used by the teacher, classroom management, approaches used, teaching aids used, use of technological devices, participation of students and overall impact of the teacher. The students express their experiences and give suggestions for any modification needed. The feedback given by the students are analyzed and necessary changes are implemented in the transaction of the curriculum. ? Alumni - Feedback is received from alumni on various activities conducted by the college during alumni meet. Valuable suggestions are received and discussed with the Principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	6	6	6
BEd	Education	130	130	130
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	130	6	16	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	12	9	6	100

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students' mentoring system is available in the institution. The process of Mentoring is an individualized form of counselling and guidance. It addresses the needs of the students in the campus. The mentoring system is aimed at fostering a better rapport between the students and the teachers at a personal level. A mentor is a teacher acting both as a friend and a role model who supports and encourages a student in his/her academic and personal growth. The mentor guides a student in his/her academic pursuits and emotional and psychological development, particularly in the latters transition phase.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
130	16	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	16	Nill	Nill	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MEd	4	30/04/2018	31/08/2018
BEd	BEd	4	30/04/2018	31/08/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows criteria for internal evaluation system prescribed by University of Mumbai. The faculty informs and elaborates the syllabus along with internal evaluation scheme, its objectives and paper patterns to students at the beginning. The college displays all the circulars regarding Internal

examination on notice boards from time to time. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required. Practice Essay and Class Test is conducted to improve the performance of students in the internal work and university examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared at beginning of academic year and planning of examination is done. The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. The college follows criteria for internal evaluation system prescribed by University of Mumbai. The faculty informs and elaborates the syllabus along with internal evaluation scheme, its objectives and paper patterns to students at the beginning. The college displays all the circulars regarding Internal examination on notice boards from time to time. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required. Practice Essay and Class Test is conducted to improve the performance of students in the internal work and university examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sscoe.edu.in/uploads/B-Ed-2-Years-Syllabus.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BEd	BEd	Education	125	125	100
MEd	MEd	Education	6	6	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sscoe.edu.in/feedback.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai and Maharashtra State Commission for Women	0.4	0.4
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	NA	NA	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
EDUCATION	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	12	0
International	Education	11	01

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	18

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	NA

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	15	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS UNIT, SEVA SADANS COLLEGE OF EDUCATION	4	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
REAP	REAP Centres of Thane and Mumbai	Teaching to Underprivileged Students	16	129

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	7	SELF	7

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

INTERNSHIP	BEd II Yr	SECONDARY SCHOOLS AND JR COLLEGES	29/06/2017	08/09/2017	128
INTERNSHIP	BEd I Yr	SECONDARY SCHOOLS AND JR COLLEGES	05/02/2018	24/02/2018	130
INTERNSHIP	MEd	SDT KALANI COLLEGE OF EDUCATION	07/08/2017	04/09/2017	8
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ST.XAVIERS COLLEGE OF EDUCATION	06/01/2014	Faculty Exchange	128
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2100000	2004373

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
CD &	130	Nill	Nill	Nill	130	Nill

Video						
Library Automation	1	Nill	Nill	Nill	1	Nill
Others(specify)	Nill	Nill	480	Nill	480	Nill
Text Books	25312	95588	507	56257	25819	151845
Reference Books	89	26725	72	31114	161	57839
e-Books	93809	Nill	50	Nill	93859	Nill
Journals	32	14689	2	2530	34	17219
Digital Database	Nill	Nill	5000	Nill	5000	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nill	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	76	3	1	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	76	3	1	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

3.5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

875000	872461	2100000	2004373

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has well equipped classrooms for different mediums of instructions like English, Marathi and Hindi. We have different rooms or cubicles for each method. Classrooms are fully ventilated. It has physical facilities like fans,tube lights, AC, projector and PC also it has a mike system. Institution has appointed an electrician to look after the electronic facilities. For white board and green glass board maintenance the concerned company is in contact with the institution. The institution is contacting the company whenever necessary. The institution has appointed computer engineers to look after the functions of computers and Wifi systems. A Computer Engineer visits the institution as per requirement of the institution and also takes care of the software of the language lab and other computer working and Wifi systems. The entry register has been maintained for the language lab and computer laboratory for students.

http://www.sscoe.edu.in/infrastructure.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nill	Nill
Financial Support from Other Sources			
a) National	Nil	Nill	Nill
b)International	Nil	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Sessions	21/06/2018	100	Seva Sadans College of Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Nil	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Poddar Brio Badlapur, Mar Thoma Vidyapeeth, Diamonds of Karrm Dasai, Green Talent youth Foundation,	100	25	Poddar Brio Badlapur, Mar Thoma Vidyapeeth, Diamonds of Karrm Dasai, Green Talent youth Foundation,	30	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	20	BEd	Education	Mumbai university,	Nill
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of Important days	College	85
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student

			Sports	Cultural		
Nill	Nil	Nill	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council plays a vital role in academic and co-curricular activities which are carried throughout year .Variety of programmes were arranged and initiated by the student council. Student council takes major initiative in planning various programmes. Council members try to solve the difficulties of students. Student council orients students about various curricular and co-curricular programmes. Student council members brief students regarding different inter- collegiate competitions, and prepares groups for cultural programmes, draft the entries and send registration forms to concerned colleges.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. Alumni Association of Seva Sadan's College of Education, Ulhasnagar was registered on 29 th December 2010. Alumni association registration number is MH/3194/10/Thane. Every year after results students become alumni of our college by filling the registration form of the alumni association. The registration fee of the alumni association is Rs.25/-. Seva Sadan's College ofEducation, Ulhasnagar has formed the alumni association. It has signed the memorandum for the purpose of the society under the Societies Registration Act 1860.Every year structure of alumni association is President, Vice President, Secretary, Joint Secretary, Treasurer and 10 other members. Alumni association is an integral part of our college. Every year many alumni participate in different activities at college. It facilitates the functioning of our college by enhancing the participation of Alumni in various activities of college and maximizing the interaction of Alumni with budding teachers.

5.4.2 – No. of enrolled Alumni:

82

5.4.3 – Alumni contribution during the year (in Rupees) :

820

5.4.4 – Meetings/activities organized by Alumni Association :

Demonstration of Micro teaching Skills, Demonstration of Bridge lesson, Talk on techniques of teaching, Membership drive

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an IQAC cell which monitors all the activities of the college. The administration follows a decentralized system of governance through various committees. In the beginning of the academic year, the faculties are assigned duties of various faculties by the Principal of the college. Various committees viz, lesson committee,library committee, examination committee gymkhana committee, cultural committee etc. have been constitutedfor execution of different institutional activities. The students support programms are carried

out under the strong support and guidance of college faculty.at the beginning of the academic year members of the various committeesunder the leadership of the Principal decide the schedule for the various activities carried out during the academic year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	University of Mumbai prescribed syllabus is followed. Faculty is actively engaged in core committee for curriculum and syllabus revision. Discussion on changes to be brought in the syllabus. Interaction with student , faculty and stakeholder to gain feedback on curriculum.
Teaching and Learning	• Maximum faculty uses ICT in teaching learning and curriculum transactions. • Interactive methods of teaching. • Focus group and extra guidance, Study circle
Examination and Evaluation	Special focus is given to slow learners. Peer Tutoring (high achievers and low achievers).Counselling to academically weak students is done. Re-exam is conducted. Online and offline assessment of assignment and providing necessary feedback
Research and Development	• Participatory approach • Human resource management system. • Faculty involved in guiding D.Ed, IGNOU, DSM Students.
Library, ICT and Physical Infrastructure / Instrumentation	College has following ICT and infrastructure facilities • Network resource centre • LAN • Techno savvy classrooms. • Computer laboratory • Language Laboratory. • Installation of CCTV ,Reprographic machine , • Ample Parking Facility and spacious playground. Clean drinking water facility, water purifier • Automation of Library Services with SOUL Software.
Human Resource Management	Participatory approach is used. Each faculty is provided with equal opportunity and chance. Human resource management system is used. Faculty is involved in guiding D.El.Ed., YCMOU, IGNOU Students.
Industry Interaction / Collaboration	Practice teaching activity in schools are done. Campus interviews are conducted by placement cell by

	collaborating with different schools. Collaborating with different agencies for conducting seminars and workshops.
Admission of Students	**• As per Govt. Norms for B.Ed and D.El.Ed. • Ph.D. admissions by PET and interview.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	**TALLY/EXCEL**
Finance and Accounts	**TALLY ERP9 Package for accounting purpose**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	**Nil**	**NA**	**Nil**	**Nill**
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	**Nil**	**Nil**	**Nill**	**Nill**	**Nill**	**Nill**
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	**1**	**26/03/2018**	**20/04/2018**	**26**
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	**Nill**	**Nill**	**Nill**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Nil	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Academic Audit is done by University of Mumbai and Govt. of Maharashtra and Internal audit by IQAC. Administrative Audit is done by Joint Director and Govt. of Maharashtra.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Joint Director
Administrative	Yes	Accounts are externally Audited by Joint Director and A.G. Office.	Nill	M/s. Borkar and Muzumdar is Internal Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Faculty enrichment programmes, 2) Augmentation of infrastructural facilities, 3) Updating the computers with latest versions, 4) Doing more Research work

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2018	National seminar on Dynamism in Academic leadership	Nill	06/02/2018	06/02/2018	45

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
• Poster exhibition on gender disparity	18/01/2018	18/01/2018	25	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution adopts several green practices on the campus under the guidance of the Nature Club for ensuring environmental consciousness and sustainability.The college building is designed in such a way as to promote natural lighting and ventilation to minimize the use of electricity.LED lights are used on the college campus.Green landscaping The campus is made as green as possible by planting a good number of plants by students and the college gardeners. The lawn is well maintained.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	02/12/2017	90	REAP	Educational assistance to children from the underprivileged sections of the society	140
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
Nil	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga day	21/06/2017	21/06/2017	85
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation , Educational visit to Saguna Baug, Cleanliness Drive
Celebration of World water day by slogan/poem recitation, Swachhatta Abhiyan
NSS Pandharvada,

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 - Ek Fruit Yojana Onsite experience of special education schools is to provide an opportunity for comprehending needs of special children with reference to Hearing Impaired, Visually Impaired and mentally retarded through onsite experience .One of the Core paper deals theoretical aspect of special children and their needs, which is dealt by faculty during classroom teaching. Learning is made more concrete by arranging visit on special days to Hearing Impaired, Visually Impaired and mentally retarded in the vicinity of our college. Students are grouped with respective in-charges to carry out interaction, collection of data and presentation. The success of activity is evaluated in classroom when group leader share their experiences. and develops generosity and awareness about special children. It helps in understanding the concept of special children, Teaching-Learning techniques and strategies for special education. and also helps in understanding need and importance of Inclusive education. The complied experiences are blended with theory by the concerned faculty during teaching learning process. This practice proves to be a paradigm shift from theory to practice. BEST PRACTICE 2 - Ek Muthi Yojana Goal of the Practice is is serving the underprivileged sections of the remote and inaccessible nearby rural areas.Fistful of grains is contributed by every student and staff for certain period .The collected grains is distributed on some special occasion or day. Impact of the Practice is that it develops a sense of Commitment towards the society among the students and develops qualities like sensitivity, empathy among the students. Thereby it develops social values. Through this activity students and faculty get a chance to visit remote rural areas and witness the living conditions of the underprivileged group of the society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sscoe.edu.in/best-practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Seva Sadan's College of Education, Ulhasnagar, Thane, Maharashtra, founded by philanthropic Seth Parsaram Parumal Dabrai in 1966 with an aim of spreading education among people of Thane, which was an educationally backward area in the 50s. Seva Sadans College is a pioneer college of Teacher Education which

offers the B.Ed. Programme of the University of Mumbai, as an affiliated college of the University. Seva Sadan's College of Education is the only Government aided college in Thane District, it always remains the first choice of the students. It currently runs two parallel B.Ed. streams – one in Marathi and the other in English, each with the student strength of 100. The college is recognized as a Ph.D. Research centre of the University of Mumbai Y.C.M. O.U., Nasik. The college runs a two year D.Ed. course in addition to the B.Ed. It also has a study centre of the IGNOU B.Ed., M.A. (Education), and has collaborated with IGNOU and became partner institute for offering courses viz. B.Ed., PGDHE.

Provide the weblink of the institution
http://www.sscoe.edu.in/college-profile.html

8.Future Plans of Actions for Next Academic Year

More innovative teaching learning practices, Collaborative projects with NGOs, Conduct seminars at National and International Level, Consultancy services for school teachers and students