



# SEVA SADAN'S COLLEGE OF EDUCATION

*Pioneer In Education*

NAAC Accredited A+ NAAC Re-accredited A

*"Best College Awarded" By University of Mumbai*

Seva Sadan Marg, Opp. Central Hospital, Ulhasnagar - 421 003. Thane, Maharashtra.

Phone : 0251 - 2712065, Fax : 0251 - 2712065

Email : sevasadanunr@gmail.com Website : www.sscoe.edu.in

**Dr. (Smt.) BEENA S. KHEMCHANDANI**

PRINCIPAL

M.Sc., M.A., M.Ed., PGDHE, PGDDE,  
PGDC, PGDEM, Ph.D.

Ref. No. 472 - A / 2017 - 18

Date: 26.2.18

## Constitution of IQAC

2017-18

Chairperson - Dr. (Mrs.) Beena S. Khemchandani

### Members

Members from the Management - 1) Mr. Sanjay V. Dabrai

2) Dr. R. M. Rajpal

Nominee from the Local Society - Mr. Gopi Shamnani

Nominee from the Teaching Staff - 1) Dr. Heena Wadhvani

2) Dr. Sanjay J. Nimbalkar

3) Dr. Bhakti M. Jaisinghani

4) Dr. Mary Varghese

5) Dr. Rukmini Jamdar

6) Mr. P. Arul Pragasam

Nominee from Non-Teaching - Mr. Liladhar Potdar

Nominee from the Alumni - Mrs. Aarti Chippa

Nominee from the Students - Ms. Ankita Pandey

- Ms. Sushmita Jadhav

Coordinator of IQAC - Dr. Rajkumari Punjabi

*Beena S. Khemchandani*  
PRINCIPAL

SEVA SADAN'S COLLEGE OF EDUCATION  
ULHASNAGAR - 421 003,  
MAHARASHTRA

S  
S  
C  
E



# SEVA SADAN'S COLLEGE OF EDUCATION

*Pioneer In Education*

NAAC Accredited A+ NAAC Re-accredited A

"Best College Awarded" By University of Mumbai

Seva Sadan Marg, Opp. Central Hospital, Ulhasnagar - 421 003. Thane, Maharashtra.

Phone : 0251 - 2712065, Fax : 0251 - 2712065

Email : sevasadanunr@gmail.com Website : www.sscce.edu.in

Dr. (Smt.) BEENA S. KHEMCHANDANI

PRINCIPAL

M.Sc., M.A., M.Ed., PGDHE, PGDDE,  
PGDC, PGDEM, Ph.D.

Ref. No. 442-A/2017-18

Date : 26.2.18

There is an IQAC meeting on 26<sup>th</sup> April, 2018, (Thursday) at 02.00 p.m  
in Principal's office.

You are requested to make it convenient to attend and offer your  
valuable suggestions.

### AGENDA FOR THE MEETING

1. To read and review the activities of 2017-18.
2. To provide suggestions related to the activities for the year 2018-19.
3. Any other matter with the permission of the Chair.

PRINCIPAL

SEVA SADAN'S COLLEGE OF EDUCATION  
ULHASNAGAR - 421 003,  
Dist. Thane, MAHARASHTRA.

Forwarded with compliments to:-

Mr. Sanjay V. Dabrai (Secretary)

Dr. (Mrs.) Beena S. Khemchandani

Dr. R. M. Rajpal

Mr. Gopi Shamnani ✓

Dr. Heena Wadhvani ✓

Dr. Sanjay J. Nimbalkar

Dr. Bhakti M. Jaisinghani ✓

Dr. Mary Varghese

Dr. Rukmini Jamdar ✓

Mr. P. Arul Pragasam

Mr. Liladhar Potdar ✓

Mrs. Aarti Chippa ✓

Ms. Ankita Pandey

Ms. Sushmita Jadhav

Dr. Rajkumari Punjabi

S  
S  
C  
E

**IQAC MEETING**

**Minutes of the IQAC Meeting held on 26/04/2018 at 2:00 PM  
in Principal's Office**

**The Principal chaired the meeting. The minutes of the last IQAC meeting were read.**

- 1) At the onset Principal Dr. Beena S. Khemchandani, as the Chairperson introduced and welcomed the members of IQAC.**
- 2) Principal informed that at the beginning of the academic year 2017-18 it was announced as per new guidelines of NCTE that NAAC is no more accreditation agency of teacher education institutions. TeachR was introduced and preliminary information about institutions was uploaded successfully on NCTE website. TeachR is under consideration and NAAC has been re-introduced.**
- 3) Introductory note about the IQAC Meeting was given by the coordinator Dr. Rajkumari Punjabi. She also read the activities conducted by college during the academic year 2017-18. Principal suggested that the details of D.Ed. activities must also be read in the meeting.**
- 4) Principal briefed the members on the suggestions of the NAAC peer team.**
- 5) One of the member, Miss Aarti Chippa, an alumni of the College suggested that regular Alumni meet must be organised and past students must be made aware about**

the activities conducted in the college and past students must be updated about the college activities. NSS and Placement Cell activities must be strengthened. Thereafter, she suggested that a theme based assembly must be organised daily and there must be group rotation to organise the assembly. She further said that organisation and management skills should be focused.

- 6) Miss Ankita Pandey, a Ladies Representative of SY B.Ed. shared her experience as an NSS student with respect to different activities and suggested that NSS volunteers must be motivated to participate in NSS activities at university level. She also shared her own experiences in participating at the university level NSS camp. She suggested that the programmes on various theme like save electricity, career guidance, save water, Swachh Bharat Abhiyaan, Shramdaan, Health and Hygiene, Corruption, How to make better India, Street plays on various topics such drug addiction, gender biasness, importance of education, dowry etc. can be organised.
- 7) Miss Ankita Pandey also suggested that prior information about the college activities must be provided to the students. Time table must be modified and there should be focus on developing self-confidence among the teacher trainees during lesson observation.
- 8) Miss Sushmita Jadhav, Ladies Representative of FY B.Ed., suggested that;
  - All the new students must be informed through SMS about the re-opening of college.

- There shouldn't be clash between NSS activities and regular course related activities of the college.
  - Identify the talented students and more opportunities must be provided to them to participate in inter-collegiate competitions and other activities.
- 9) Principal Madam said that the delay in the admission process as well as the frequent changes in the University exam schedules creates lot of inconvenience. She assured that activities would be organized in the next academic year and asked the representatives to ensure participation of more students.
- 10) Principal Madam read the suggestions given by NAAC during the previous visit and asked the student representatives about the best practices of the colleges.
- 11) The student representatives told that;
- Teaching techniques and use of e-resources during teaching is the best teaching feature of the teaching staff of college.
  - Faculty exchange programme and activity based learning supplements teaching learning process.
  - All the college activities and programmes are focused on overall development of teachers,
  - Yoga session is a very good activity being conducted by the college.
  - Essay Test and Class Test helps the students to prepare well for exams.

- Feedback mechanism is the best practice to improve the academic performance of students under student progress.
  - Field visits such as Visit to Shaguna Park, School for Hearing Impaired, etc. organised by the college provide direct experience to the students which go beyond the curricular aspects.
  - Reading week activity organized by the college develops confidence and communication skills among the students.
- 12) Students' representatives appreciated the teaching staff and opined that the teaching has integration of social values and academic values. Completion of syllabus on time is one of the best aspects of the teachers in the teaching-learning process. They suggested that career guidance programmes must be organized to widen the outlook of teacher trainees.
- 13) Since there were no other points to be discussed, the meeting was concluded with a formal Vote of Thanks by Dr. Heena Wadhvani to the Chair and the members.

*S. V. S.*  
Principal  
Sara Sadan's College of Education  
Ulhasnagar-421003 (Thane).

SEVA SADAN'S COLLEGE OF EDUCATION,

ULHASNAGAR – 421 003.

**IQAC Meeting**

**Date :- 26/04/2018**

Chairperson - Dr. (Mrs.) Beena S. Khemchandani



**Members**

**Sign.**

Members from the Management - 1) Mr. Sanjay V. Dabrai

2) Dr. R. M. Rajpal

Nominee from the Local Society - Mr. Gopi Shamnani

Nominee from the Teaching Staff - 1) Dr. Heena Wadhvani



2) Dr. Sanjay J. Nimbalkar



3) Dr. Bhakti M. Jaisinghani



4) Dr. Mary Varghese



5) Dr. Rukmini Jamdar



6) Mr. P. Arul Pragasam



Nominee from Non-Teaching - Mr. Liladhar Potdar



Nominee from the Alumni - Mrs. Aarti Chippa



Nominee from the Students - Ms. Ankita Pandey



- Ms. Sushmita Jadhav



Coordinator of IQAC - Dr. Rajkumari Punjabi

