



Seva Sadan Trust's

Seva Sadan's College of Education

Opp. Central Hospital,
Seva Sadan Marg,
Ulhasnagar-421 003.
Dist. Thane (M.S.)

Prospectus



B.Ed. Two Years Programme

Tel. (0251) 2712065
Fax (0251) 2712065
Email : sevasadanunr@gmail.com
Website : www.sscoe.edu.in

Government Aided College of Education
NAAC accredited 'A+' grade in 2004
NAAC accredited 'A' grade in 2011
NAAC accredited 'A' grade in 2017
Best College Award (University of Mumbai)
Distinguished College Award by TechNext India 2017 (IIT Powai)

From Principal's Desk....

Dear Students,

We are very glad to welcome you to our Seva Sadan's College of Education and we congratulate you for pursuing your future learning with us.

We at SSCE are committed to meet our vision and mission through various mediums to achieve the excellence in teacher education.

Our whole hearted teaching fraternity will surely stimulate and excel your knowledge in Teacher Education.

The various activities and programmes provide you wider perspectives about the B.Ed. Programme. Hope you may be experiencing a new way of learning through this Programme and enrich your knowledge for future endeavour

On behalf of Seva Sadan's Trust and SSCE, I wish you all success.

PRINCIPAL

Educational Institutions run by the Management

1. Seva Sadan's College of Education, Ulhasnagar.
2. Seva Sadan College of Arts , Science and Commerce, Ulhasnagar.
3. R.K.T. College of Arts, Science & Commerce, Ulhasnagar.
4. New Era English Primary School, Ulhasnagar.
5. New Era Sindhi Primary School, Ulhasnagar.
6. Seth. Parasram Parumal New Era High School & Jr. College, Ulhasnagar.
7. Seva Sadan Institute of Fashion Designing, Ulhasnagar.

About Our College.....

Seva Sadan's College of Education is the Premier and Pioneer Institution founded by Late Seth Parasram Parumal Dabrai in the Year 1966 to meet the needs of the suburban people of Mumbai. Our is the only Government Aided College of Education in Thane district of Maharashtra State with 200 student's intake capacity in bilingual medium.

We have dedicated and competent staff and providing quality teacher education. Our institution deemed as pioneer and topper in the field of Teacher Education that is what students deserve always to get admission in Seva Sadan. It is self explanatory through CET process of B.Ed. admission. Our College holds minority status; however admissions are granted on merit and follow the norms and university rules. With the sincere effort of both the staff and student we always achieve commendable and remarkable result in the university examinations.

Our college has been accredited by the NAAC of U.G.C. and awarded the status of **A+ (93.35%)** in the year 2004 and Re-accredited with '**A**' in 2nd cycle (2011) followed by again '**A**' in 3rd cycle. (2017) It is very note worthy to mention that college has been awarded **Best College** in urban category by prestigious **University of Mumbai** for 2011-12.

We are conducting courses right from certificate course in Nursery teaching affiliated to University of Mumbai, D.El.Ed to Ph.D. (Education) College is a partner institute to offer courses like PGDHE, B.Ed., B.L.I.S., MLIS, PGDLAN, PEDET, CELL, MAPC of IGNOU, New Delhi. College is recognized study center of YCMOU Nashik, & IDOL (University of Mumbai) for teacher education programme and other job oriented programmes.

The college has adequate and good infrastructure facilities –technology enabled AC classrooms, computer labs, language laboratory, automated library, and YOGA hall and good auditorium with a/c facilities.



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1. Introduction

Collegiate Board :-

The Management owns a chain of important educational institutions from schools to institutions of higher education. The Managing Body is composed of eminent professionals and public men who want to promote education as a service to society, without expecting any returns. This is reflected in the open organizational climate of the college, wherein, no major disputes, grievances, court case etc. are made in the past several years. The peaceful and congenial atmosphere of the college encourages students and teachers to enhance the quality of administrative and academic work of the college.

Vision of the college :-

“यावज्जीवमधीते विप्रः”

Mission of the college :

“To impart quality teacher education and encourage life long learning among teachers.”

Goals and Objectives of the College :

The major goals and objectives of the college are –

- To provide quality teacher education to all the aspirants irrespective of caste, creed and language.
- To promote Meta learning.
- To extend pedagogical knowledge to the society.
- To promote research in field of education.
- To develop a positive attitude towards teaching profession.
- To develop personal, professional and social competencies required in the teachers.
- To develop understanding about the role of school and teacher as an agent of Social change, National integration and Scientific temper.
- To inculcate values of life among the teachers.
- To create awareness about current issues in education.

Courses run by the institution :-

Regular Courses

Certificate Course in Nursery Teaching

Seva Sadan's College of Educations runs Certificate Course in Nursery Teaching. The course is of six months duration and is recognised by University of Mumbai.
For more details contact college office.

Diploma in Elementary Education

The D.El.Ed. Programme is a two-year programme under the Maharashtra State Council of Educational Research and Training.
For more details, visit the link (<http://www.msccert.org.in>)

Bachelor in Education

The B.Ed. Programme has been revised from the current academic year and is now a two-year programme. Admissions are centralized by the MKCL on behalf of the Government of Maharashtra. The college follows the two year curriculum prescribed by University of Mumbai.
For admission details, visit the link (<https://www.mahacet.org/cetcell/>)

Masters in Education

The college runs two year M. Ed programme from the academic year 2015-16. The college follows the two year curriculum prescribed by University of Mumbai.
For more details, visit the link (<https://www.mahacet.org/cetcell/>)

Research Centre: Ph.D Centre

The college is a recognized centre of University of Mumbai for research and permitted to conduct Ph.D. Program, and provides research facilities at various levels since 1970. Dr. Beena. S. Khemchandani, Dr. D. J. Bhamare, Dr. Deepika Sharma, Dr. Renuka Shewkani, Dr. Henna Wadhvani, Dr Sanjay Nimbalkar, & Dr. Swarnalata Harichandan are recognized guide for Ph.D .

Distance Courses :-

INSTITUTE OF OPEN AND DISTANCE LEARNING (IODL), UNIVERSITY OF MUMBAI.

Master of Arts (Education)

Seva Sadan's College of Educations is a study centre for the M.A. (Education) course offered by the Institute of Distance and Open Learning (IDOL), University of Mumbai.
For more details, visit the link (<http://mu.ac.in/portal/distance-open-learning/>)

IGNOU

Seva Sadan's College of Education and Indira Gandhi National Open University (IGNOU), offer 05 Programmes through Distance Education Programme, including M.A - Master of Arts in Education, B.Ed. - Bachelor of Education, PGDHE - Post Graduate Diploma in Higher Education, PGDET- Post Graduate Diploma in Education technology, PG & UG Courses in Information and Library Science,

of use of printed self learning course material, face-to-face academic counselling, for 2 to 3 hours in the evening and 6 to 8 hours during the weekends suiting the convenience of the college and students.
Courses : B.Ed., BLIS, MLIS, PGDHE, PGDLAN, PGDET, MAPC.

For more details, visit the link (<http://www.ignou.ac.in/>)

YCMOU

Seva Sadan's College of Educations is a study centre for the B.Ed and DSM Programme offered by the YCMOU Nasik.

For more details, visit the link (<http://ycmou.digitaluniversity.ac/>)

Infrastructure :-

The college has adequate infrastructure to meet the requirements of all the programmes.
The infrastructure facilities include:

- Yoga Hall
- Multi-Purpose Auditorium AC
- ICT Lab AC
- Language Laboratory AC
- ICT Enabled Lecture Halls
- Classroom AC
- Counseling Cell AC
- Automated Library AC
- Cubicles For Staff
- Gymkhana
- Ladies Common Room AC
- Gents Common Room
- Administrative Office AC
- Staff Room AC
- Psychology Lab
- NSS Room
- Examination Room
- Canteen
- Social Science Lab
- Science Lab
- Maths Lab
- IQAC Cell

LIBRARY :-

Library is automated with UGC-SOUL software. Library is automated with UGC-SOUL software. It is housed in third floor with well equipped hybrid resources .Our library subscribes National and International reputed peer reviewed journals in education. Our library has rich e-resources in terms of Data base i.e. PROQUEST, AERA, NLIST, EBSICO, JSTOR etc.

The Library can accommodate more than 100 readers at a time. Our Library offers Book Bank facility, which is a unique feature in the college of education. Our Library extends its services to the students who are pursuing Higher Education in the Education stream.

2. Admission Guidelines

Admission for B.Ed. Course :- The Institution follows the criteria set by State Common Entrance Test Cell of Government of Maharashtra.

Eligibility Criteria :-

- The Candidate should have passed degree examination (Any stream) Eligible criteria as per CET Cell. Govt. of Maharashtra
- The candidate must clear CET (Common Entrance Test) conducted by Govt. of Maharashtra.
- Visit Web site :- <https://www.mahacet.org/cetcell/> for further information
- Fees :- As prescribed by Govt. of Maharashtra.

PAYMENT OF FEES :

1. Students are required to pay full fees for the whole year at the time of securing admission to the college.
2. No Transfer Certificate will be issued to any student unless he/she has paid all the college dues (including, in the case of a resident student, all hostel and mess dues.)
3. In case of student leaves the course in between (first year) he is bound to pay second year fees.

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3. Discipline & Code of Conduct

Rules of Attendance and Discipline :-

1. Students must observe discipline in and outside the college.
2. Students receiving Government Scholarship should note that these Scholarships are granted to them on the following conditions :
 - a) regular attendance.
 - b) satisfactory conduct and progress in studies.
 - c) absence from classes will be considered as breach of discipline.
3. The conduct of the students in their classes as well as in the college campus, shall be such as would cause no disturbance to others.
4. Students are expected to take proper care of college property and help in keeping the premises neat and clean. Any damage done to the property of the college by disfiguring walls, doors, fitting, or breaking furniture , or any other way, amounts to misconduct and will be dealt with accordingly.

Code of Conduct :

1. Students are advised to read regularly all the notices on the Notice Boards, including college website www.sscoc.edu.in Ignorance of the notices shall not be entertained as an excuse.
2. Students must wear their I-Card in the college premises which must be produced when demanded by the college authorities.
3. Programmes likely to disrupt the academic atmosphere in the campus are not permitted. The decision of the Principal in this regard shall be final and binding on the students.
4. Smoking is strictly prohibited in the entire college campus, including college canteen.
5. Students shall attend lectures, practicals, tutorials, class tests, essay tests, examination as per prescribed timetable and shall keep their Guardians informed about their progress in studies.

6. All students must park their vehicles at the vehicle stand. They are required to pay necessary charges for the same. Parking of vehicles at places other than the authorised vehicle stand is strictly prohibited and students are liable to be fined for wrong parking.

Library Rules :-

- The College library is normally opened from 9:00 a.m. to 5:00 p.m. (Monday to Saturday)
- Books are issued for home reading for a period of 10 days. However it can be renewed further, if there is no demand by other.
- Reference Books, Dictionaries, Encyclopedia must be referred in the library during working hours.
- Students should resist from marking library books with pencil or ink or mutilating them. Books found damaged / mutilated should be shown to the librarian at the time of issue.
- Report loss of books immediately to the librarian.
- The librarian reserves the right to recall any book at any time.
- Silence should be observed in the library.
- Mobile phones and refreshments are strictly forbidden in the library.
- Students should keep library neat and clean.
- Book bank facility is available in our library. Four books are issued on "First Come First Serve" basis to the needy students.

- **PUBLICATIONS :-** College publishes biannual journal "Innovation in Teacher Education" with ISSN-0975-4989 for disseminating research findings and scholarly communication. The college publishes "UDITI" magazine annually reflecting the different activities conducted throughout the year.

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4. Attendance & Academic Calendar

Attendance :-

1. The students should note that they will not be permitted to appear for the Board/University Examination if they fail to satisfy the college authorities, on any of the following counts:-
 - a) At least 80% attendance at both Lectures and 100% practicals (except by prior permission of Principal for valid reasons)
 - b) Attendance and performance at the college examinations/tutorials.
 - c) Good and disciplined behaviour in the college premises.
 - d) Obedience to the instructions of teachers, staff and other college authorities.

Academic Calendar :-

The course comprises of 4 semesters, covering the Theory course, Internship and various activities such as Community work, Sports, Internal assessment and University Examination.

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4. COLLEGE COMMITTEES

College Committees :-

- College Development Committee
- Attendance Committee
- Micro Committee
- Macro / Internship Committee
- Simulated Lesson Committee
- Gymkhana & Cultural Committee
- Library Committee
- Essay / Open Book / Content Test Committee
- I & II Term Class Test Committee
- Community Work - Adopt a village / REAP / NSS Committee
- Publishing Committee
- Nature Club & Health Club Committee
- Discipline Committee
- Science Association
- Placement Cell
- Guidance & Counselling Committee
- Alumni Association
- Display Committee
- Grievances & Redressal Cell
- Internal Audit Committee
- Academic Enrichment Research Committee
- Women Development Cell
- Project Committee
- Anti Ragging Committee
- Focus Group
- Record Committee - overall
- Internal Record Committee
- Internal Assessment Committee
- QCI Committee

Faculty Members :-

List of Teaching Staff :-

- ★ Dr. (Mrs.) Beena S. Khemchandani (Principal)
- ★ Dr. (Mrs.) Aruna A. Singh
- ★ Dr. Dhyaneshwar J. Bhamare
- ★ Dr.(Mrs.) Deepika Sharma
- ★ Dr.(Mrs.) Renuka K. Shewkani
- ★ Dr. (Mrs.) Heena D. Wadhwani
- ★ Mrs. Sandhya A. Mahajan
- ★ Dr., Sanjay J. Nimbalkar
- ★ Dr. (Mrs.) Rajkumari J. Punjabi
- ★ Dr. (Mrs.) Bhakti M. Jaisinghani
- ★ Dr. (Mrs.) Rukmini Jamdar
- ★ Dr. (Ms.) Mary Varghese
- ★ Dr. (Mrs.) Sheetal M. Shirol
- ★ Dr. (Mrs.) Rajeshree M. Joshi
- ★ Dr. (Mrs.) Sneha V. Samant
- ★ Dr. P. Arul Pragasam (Librarian)

List of Non-Teaching Staff :-

- ★ Shri L.C. Potdar
- ★ Shri Rahul A. Tapse
- ★ Shri Augusti B. Choudhary
- ★ Shri Vijay R. Manghani
- ★ Shri Lalsingh L. Sonar
- ★ Shri Mahendra V. Padrekar
- ★ Shri Pradeep K. Gupta

Result :-

Our Results stands Testimony for us :

- ❖ 2011-12—96%
- ❖ 2012-13—96%
- ❖ 2013-14—96% Miss Harsha Wadhwa was conferred Gold Medal by University of Mumbai.
- ❖ 2014-15—98%
- ❖ 2015-16—100%
- ❖ 2016-17—98%
- ❖ 2017-18—98%
- ❖ 2018-19—99%
- ❖ 2019-20—97%
- ❖ 2020-21—100%

5. B.Ed. Programme

B.Ed. PROGRAMME IS A TWO YEAR FULL TIME COURSE RECOGNIZED BY UNIVERSITY OF MUMBAI COMPRISING OF FOUR SEMESTERS

The Intake capacity is 200 students. There are two divisions English and Marathi with the capacity of 100 each. College governs under Sindhi linguistic Minority i.e. 50%, however admissions are through CAP.

Objectives of the B.Ed. Programme :-

1. To help the student-teachers to understand the role of education and teachers in changing the Indian society, which has a great tradition behind and yet is changing continuously.
2. To help them to understand their students with the help of concepts, principles and theories in various faculties of knowledge.
3. To motivate student-teachers to acquaint themselves with the structure of school subjects and see their relation with standard-wise objectives, syllabus and methodology.
4. To make available opportunities of assessing and making decisions about learning experiences as a part lesson-preparation.
5. To provide opportunities for rationalizing the selection or production of tools of evaluation and decisions about remedial teaching.
6. To give practice of teaching with different methods, techniques and appropriate educational aids.
7. To provide experience of shouldering responsibilities other than teaching during the internship period.
8. To give opportunity to understand problems of the parents of deprived children through a follow-up programme of a case study.
9. To give an opportunity to participate in an educational or development project in the social service programme.
10. To give an opportunity to obtain up-to-date knowledge of some favourite subject on internet.

Seva Sadan's College of Education, Ulhasnagar-421 003.

STUDENT'S FEEDBACK FORM FOR TEACHERS

Class : _____ Div. _____ Roll No. _____

Name of the student : _____
(Optional)

☐ Please take this feedback seriously, approach it maturely and provide us with honest opinion.

☐ Rate the Teachers on 4 point scale

1) Satisfac.	2) Fair	3) Good	4) Excellent
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Theory Paper / Practical	Course	Name of Professor	Teaching Ability	Knowledge of Subject	Punctuality	Accessibility to Student	Course Guidance
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							

● Write your Suggestions / Compliments (if any) at the back of this paper ●