



SEVA SADAN'S COLLEGE OF EDUCATION

Pioneer In Education

NAAC Accredited-A (3rd Cycle)

"Best College Awarded" By University of Mumbai

Seva Sadan Marg, Opp. Central Hospital, Ulhasnagar - 421 003. Thane, Maharashtra.

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Ref. No. 51A/2021-22

Date : 15/6/2021

Constitution of IQAC

A.Y-2021-22

Chairperson	:	Dr. (Mrs.) Beena S. Khemchandani
Members		
Members from Management	:	1) Mr. Sanjay V. Dabrai
Nominee from the Local Society	:	Mr. Haresh Rupani
Nominee from the Teaching Staff	:	1) Dr. Dnyaneshwar Bhamare 2) Dr. Renuka Shewkani 3) Dr. Heena Wadhvani 4) Dr. Sanjay J. Nimbalkar 5) Dr. Rajkumari Punjabi 6) Dr. Bhakti M. Jaisinghani 7) Mr. P. Arul Pragasam
Nominee from Non-Teaching	:	Mr. Liladhar Potdar
Nominee from the Alumni	:	Ms. Kirti Nair
Nominee from the Students	:	1) Mrs. Jyoti Yadav 2) Mrs. Rakesh Naik
Coordinator of IQAC	:	Dr. Deepika Sharma



R. S. M. - de
Principal
Seva Sadan's College of Education
Ulhasnagar-421003 (Thane)

SEVA SADAN'S COLLEGE OF EDUCATION ULHASNAGAR – 3

Agenda of the IQAC Meeting

1. To decide about the record to be maintained by the teaching faculty as per University Circular dated 26/03/2019.
2. To decide about the activities of College Committees to be conducted during the Academic Year 2021-2022.
3. Any other point with the permission of the chair.

Dr. V. S. Khanna
Principal
Seva Sadan's College of Education
Ulhasnagar-421003 (Thane).

MINUTES OF IQAC MEETING

Minutes of the IQAC Meeting held on 21st October, 2021 at 2:00 PM in Principal Office.

- 1) The Principal chaired the meeting.**
- 2) In the absence of IQAC Co-ordinator Dr. Deepika Sharma, Dr. Rajkumari Punjabi co-ordinated the Meeting.**
- 3) It was decided by the committee members that the teaching staff will maintain the record related to teaching, learning and evaluation as per the University Circular dated 26/03/2019 and Govt. Resolution dated 08/03/2019, clause 7 (VII). IQAC with Principal, as chairperson, will act as the documentation and record keeping cell for the institution. The following criteria would be adopted to maintain the record of teaching faculty;**
 - i) Regularity – Attendance of students.**
 - ii) Punctuality – Bio-metric, muster, maintenance of attendance sheets.**
 - iii) Remedial teaching – Micro, simulated and practice teaching.**
 - iv) Clarifying doubts within and outside the class hours – Problem solving related to academic subjects and post lesson discussion.**
 - v) Counseling and mentoring – Personal/Educational/Vocational.**
 - vi) Additional teaching to support the college – Extra lectures (with topics).**
 - vii) Examination and evaluation – Question paper setting, supervision duty and evaluation of answer sheets for university or**

college examinations, conducting examinations for internal assessment.

viii) Personal development – Related to teaching and research activities (participation in Seminars/Conferences/Workshops).

ix) Administrative support and participation in students' Co-curricular and Extra-curricular activities – Committee details.

x) Submission of Performance Appraisal Report.

- 4) IQAC members decided the activities to be conducted by the College Committees during the Academic Year 2021-22 based on proposed activities suggested by the respective Committee members. It was also decided that the Committee members would be informed about the modification done by the IQAC.
- 5) Since there were no other points to be discussed, the meeting was concluded with a formal Vote of Thanks by Dr. Rajkumari Punjabi to the Chair and the members.

Dr. Beena S. Khemchandani Principal

Dr. Deepika Sharma Co-ordinator

Dr. Dnyaneshwar Bhamare

Dr. Renuka Shewkani

Dr. Heena Wadhvani

Dr. Sanjay Nimbalkar

Dr. Rajkumari Punjabi

Dr. Bhakti Jaisinghani

Beena S. Khemchandani
Principal
Seva Sadhana College of Education
Ulhasnagar-421003 (Thane).

B.Ed. NOTICE







On 17th May there is ICAAC meeting.
All ICAAC members are requested
to be present for the same.
at 1.30 o'clock

Beena S. Khemchandani
Principal

Dr. Beena S. Khemchandani

TEACHING STAFF

NON-TEACHING STAFF


Sr. No.	Name	Sr. No.	Name
1	Dr. Aruna A. Singh	1	Shri. Liladhar C. Potdar
2	Dr. Dnyaneshwar J. Bhamare 	2	Shri. Rahul Anil Tapse
3	Dr. Deepika Sharma	3	Shri. Augusti B. Choudhoury
4	Dr. Renuka Kishore Shewkani 	4	Shri. Lalsingh L. Sonar
5	Dr. Heena Dilip Wadhvani 	5	Shri. Mahendra V. Padvekar
6	Smt. Sandhya Abhay Mahajan	6	Shri. Pradeep K. Gupta
7	Dr. Sanjay Jayaram Nimbalkar 	7	Shri. Vijay R. Manghani
8	Dr. Rajkumari Jagdish Punjabi 		
9	Dr. Bhakti Mukesh Jaisinghani 		
10	Dr. Rukmini Ulhas Jamdar		
11	Dr. Mary Varghese		
12	Dr. Sheetal Mahesh Shirol		
13	Dr. Rajashree Milind Joshi		
14	Dr. Sneha Vishal Samant		
15	Dr. Arul P. Pragasam		

**SEVA SADAN'S COLLEGE OF EDUCATION
ULHASNAGAR – 421003**

The Meeting of IQAC will be held in Principal Office on 17/05/2022 at 1:30PM. The Agenda for the Meeting is given below. All are requested to make it convenient to attend the same.

Agenda of Meeting

- 1) To pass the Academic Calendar (B.Ed: Batch 2021-2023) for the academic year 2022-23
- 2) To approve the Committees formed for the academic year 2022-23
- 3) To plan about the process to apply for NAAC 4th Cycle
- 4) To discuss about completion of all pending CAS
- 5) To discuss about the Prize distribution for online National level Essay Competition
- 6) Any other point to be discussed with permission of the Chair


PRINCIPAL
PRINCIPAL
Seva Sadan's College of Education
Ulhasnagar - 421003 (Thane)

Minutes of the IQAC meeting held on 17th May, 2022 in the Principal's office at 1.30pm

The following members were present –

- 1) Dr Beena Khemchandani – Principal *M*
- 2) Dr Deepika Sharma - Co-ordinator IQAC *DM*
- 3) Dr D.J.Bhamare *DJ*
- 4) Dr. Renuka Shewkani *RSh*
- 5) Dr. Sanjay Nimbalkar *SN*
- 6) Dr Heena Wadhvani *HW*
- 7) Dr Rajkumari Punjabi *RK*
- 8) Dr Bhakti Jaisinghani *BK*
- 9) Dr. Arul Pragasam *AP*

The Principal chaired the meeting. The Minutes of the previous meeting was read. It was approved and confirmed to be true.

The following points were presented in the meeting;

- 1) The academic calendar for the year 2022-2023 was discussed and the same was approved.
- 2) The committees of various activities for the year 2022-2023 were formed and approved.
- 3) The college will apply for NAAC 4th cycle and the process will be started following the approval of AQAR -2020-2021.
- 4) The process for all pending CAS will be started.
- 5) The prizes for national level online essay competition are as follows:- first prize 2000/-, second prize 1500/- and third prize -1000/-
- 6) It was decided that inter-school competition in drawing, essay writing, singing will be conducted in the month of July, 2022.

Since there were no other points to be discussed, the meeting closed with vote of thanks to the chair.

Beena Khemchandani
PRINCIPAL
Principal
Seva Sadan's College of Education
Ulhasnagar - 421003 (Thane)